



**OVERVIEW AND SCRUTINY COMMITTEE**

**5<sup>th</sup> FEBRUARY 2019**

**AGENDA ITEM (11)**

**STRATEGIC REVIEW OF THE LEISURE AND CULTURAL SERVICES CONTRACT**

<b>Accountable Member</b>	Councillor Stephen Hirst Cabinet Member for Housing, Health & Leisure
<b>Accountable Officer</b>	Martin Holland Leisure Services Manager 01993 861556 martin.holland@westoxon.gov.uk

<b>Purpose of Report</b>	To comment on the scope for a review of the Leisure and Cultural Services Contract.
<b>Recommendation(s)</b>	<b>That Members consider the review scope and forward any comments to the Cabinet.</b>
<b>Reason(s) for Recommendation(s)</b>	To provide an overview of the performance of the Council's Leisure Management Contractor set against the contract outcomes and deliverables.

<b>Ward(s) Affected</b>	All, as users of facilities will come from all wards.
<b>Key Decision</b>	No
<b>Recommendation to Council</b>	No

<b>Financial Implications</b>	There are no direct financial implications arising from this report.
<b>Legal and Human Rights Implications</b>	None
<b>Environmental and Sustainability Implications</b>	The Leisure Management Contract features environmental targets; these will be reported as part of the contract outcomes review.
<b>Human Resource Implications</b>	There are no direct HR implications for the Council; all of the former CDC staff transferred to the management contractor under TUPE regulations.
<b>Key Risks</b>	There is no specific risk to the Council from the contract review itself.
<b>Equalities Analysis</b>	No negative effect on protected groups identified.

<b>Related Decisions</b>	Cabinet report - 3 <sup>rd</sup> November 2011 - Leisure and Cultural Services option appraisal. Cabinet report - 11 <sup>th</sup> April 2013 - Tender exercise results and contract award.
<b>Background Documents</b>	None
<b>Appendices</b>	None

<b>Performance Management Follow Up</b>	Contract performance is reported monthly at operations meetings with the Council's monitoring officers; and budget performance is reported quarterly to the Strategic Director and Cabinet Member as part of the Council's strategic performance monitoring.
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<b>Options for Joint Working</b>	The outcome of the review may result in further collaborative working with the Council's Leisure Management Contractor in respect of investment/facility improvement projects.
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<b>Background Information</b>	
<p>1. The Leisure and Cultural Services Contract commenced on 31<sup>st</sup> July 2013 and expires on the 30<sup>th</sup> July 2023. There also exists the option to extend the contract for a further period of up to 3 years beyond the expiry date. A minimum notice period of 12 months applies if this option is taken.</p> <p>2. The contract scope includes the following facilities:-</p> <ul style="list-style-type: none"> <li>• Cirencester Leisure Centre</li> <li>• Corinium Museum</li> <li>• Bourton Leisure Centre</li> <li>• Chipping Campden Leisure Centre.</li> </ul> <p>3. The freehold of the sports centres at Fairford and Tetbury was transferred to the schools where they are located on 2<sup>nd</sup> January 2014.</p> <p>4. The Contract is now in its sixth year, which provides the Council with the opportunity to review the performance of the contract in comparison with the original outsourcing strategy, the contract specification and the specified outcomes.</p> <p>5. The Officers' suggested scope for the review is:-</p> <ul style="list-style-type: none"> <li>• Performance to date set against the management contract outcomes.</li> <li>• Financial performance set against the leisure management contractor's projections.</li> <li>• Former Council owned/operated sites (Fairford and Tetbury) - performance since transferring set against the grant agreement outcomes.</li> <li>• Opportunities for capital investment from the leisure management contractor as part of a contract extension.</li> </ul> <p>6. The outcome of the review also provides an opportunity to inform any decisions that Members may make in respect of a contract extension and/or the scope and procurement strategy for the next contract.</p>	

(END)